



## Non-Ferrous Metals Purchaser

### Description

The non-ferrous metals purchaser grades and purchases non-ferrous metals from both industrial and general customers; he/she also sorts, processes, prepares, and packages non-ferrous metals for shipment.

### Disclaimer

The statements below are intended to describe the general nature and level of work being performed by members assigned to this job classification. They are not intended to be interpreted as an exhaustive list of all responsibilities, duties, and skills required of personnel in this position.

### Responsibilities and Duties

- Determines the grade of material that is being purchased
- Weighs non-ferrous metals and records weights on customer scale ticket
- Interacts with customers: greets customers, helps answer questions about non-ferrous metals
- Processes scrap metal using shears, balers, or various hand tools
- Separates scrap metal into designated boxes, drums, or containers
- Runs small equipment such as skid-steers and forklifts
- Weighs boxes, drums, or containers of processed material for inventory purposes
- Keep a clean work area around the shop and equipment
- General labor duties that may include but not limited to: sweeping, shoveling, and physical handling of materials, supplies, etc.
- Any other duties as assigned by management
- Must be at work consistently and on time

### Minimum Qualifications

#### Education

High School Diploma or Equivalent

#### Work Experience

Previous salvage yard or part dissembler a plus, but not required



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## Skills and Knowledge

- Ability to learn to recognize and classify metals such as brass, copper, stainless steel, aluminum and other metals
- Must be a 'people person' and like working with the public
- Must be a self-starter with a positive attitude who requires little to no supervision
- Exceptional Communication Skills—Both Verbal and Written
- Must be able to meet the physical demands of this position, with or without reasonable accommodation
- Ability to learn and adhere to all company safety procedures
- Strong Attention to Detail
- Strong Work-Ethic and Self-Motivation
- Ability to Multi-Task in a Fast-Paced Work Environment
- Basic Math and Computer Entry Skills
- Ability to Understand and Carry out Written and Oral Instructions
- Dependable and Consistent Attendance Record
- Must Pass a Drug Test, Physical, and Basic Background Check
- References Required

## Working Conditions

This position carries out its duties in both a shop environment as well as outside, as necessary. Must be able to work standing, walking, bending, crouching, climbing for up to 8 hours per day in all weather conditions.



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